

# UNIVERSITY OF HARTFORD

---

## *Request for Additional Funds 2016-2017*

Student ID # \_\_\_\_\_

Today's Date \_\_\_\_\_

Student Name \_\_\_\_\_

The Financial Aid Appeals Committee will review each student's circumstance on an individual basis and does not guarantee additional funds. Students will be notified by mail or email of the outcome of their request.

### **Appeals do not carry over from year to year.**

Circumstances that **do not qualify** for a professional judgment appeal according to the U.S. Department of Education and/or the University of Hartford include:

- Standard living expenses  
*(e.g. home mortgage, credit card bills, car payments, and other consumer items, home improvements, etc.)*
- Vacation expenses
- Tuition paid for private elementary or secondary schools
- Professional licensing exam fees
- Voluntary leave from employment
- Bankruptcy
- Loss of overtime or bonuses
- Items already accounted for on the FAFSA
- Circumstances occurring prior to the 2015 calendar year

### **In order to be reviewed for additional funds you must:**

- have already filed the 2016-2017 FAFSA at [www.FAFSA.gov](http://www.FAFSA.gov)
- attach a narrative explaining your request for additional assistance, a timeline of the situation described, and figures where appropriate

The Appeals Committee will attempt to review your information as quickly as possible.

**Additional documentation may be requested** upon review of your narrative. Please be advised that all professional judgment appeal decisions are final.