

UNIVERSITY OF HARTFORD

V1, V4, V5

2017-2018 Verification Worksheet

Your FAFSA has been selected for verification by the US Department of Education. Please complete all of the following steps, including submission of **2015** tax documents, as instructed in section E. Your financial aid will not pay until this requirement is complete.

A. Student Information: Please provide only student information for this section.

Name: _____ UH ID#: _____ Date of Birth: _____

Permanent Address: _____ City: _____ State: _____ Zip: _____

Cell Phone Number: _____

Dependency Status Definitions:

- If you completed your FAFSA listing your parent(s) income information and they were required to sign your form, you are considered a **dependent** student. Your parental data is required for the completion of this worksheet.
- If you completed the FAFSA and did not have to provide your parent(s) income information and they did not have to sign your FAFSA, you are considered an **independent** student. Your parental data is not required for completion of this worksheet.

B. Student's Family Information:

Below are the guidelines for individuals who should be included in your family's household:

- yourself,
- your spouse (if married),
- your children – if you and/or your spouse provide at least half of the child's support from 7/1/2017 through 6/30/2018,
- your parent(s) if you live with them (this includes step-parents who live with you),
- your parent(s)' other children – only if you or your parents will provide more than half of their support from 7/1/2017 through 6/30/2018,
- other people if they now live with you AND you or your parent(s) will provide more than half of their support from 7/1/2017 through 6/30/2018

Please also include the name of the college for any household member, excluding your parent(s), who will be attending college at least six credits or more per semester between July 1, 2017 and June 30, 2018 AND will be enrolled in a degree, diploma, or certificate program.

***** Complete chart below with all household members that comply with the above guidelines. *****

Full Name	Age	Relationship	Name of College Attending
		Self	University of Hartford

C. Student's 2015 Tax Information: Please read each selection carefully and select one option that best applies to your tax filing status for the **2015** tax year. See Section E for details on obtaining required documents from the IRS.

The student...

- has filed taxes for the 2015 tax year. Submit a Tax Return Transcript.
- did not file taxes for the 2015 tax year and did not earn income.
- did not file taxes for the 2015 tax year, but earned income and has a W-2. Submit a copy of your 2015 W-2 form from each employer.
- did not file taxes for the 2015 tax year, but earned income and does not have a W-2. Complete the chart below.

Employer's Name	Amount Earned in 2015 (\$)

D. Parent(s) 2015 Tax Information: Please read each selection carefully and select the option that best applies to your tax filing status for the 2015 tax year. See Section E for details on obtaining required documents from the IRS.

The parent(s)...

- has filed taxes for the 2015 tax year. Submit a Tax Return Transcript.
- is still on an extended tax extension for the 2015 tax year.
- has been a victim of IRS Identity Theft. Provide a copy of the official IRS letter documenting your circumstance.
- did not file taxes for the 2015 tax year, but earned income and has a W-2. Submit a copy of parent(s) 2015 IRS W-2 form from each employer.
- did not file and will not file for the 2015 tax year. The parent(s) listed below did not earn any income from work in 2015.
- Non-filing parent name: _____
- did not file taxes for the 2015 tax year, but earned income and does not have a W-2. Complete the chart below.

Employer's Name	Amount Earned in 2015 (\$)

E. Required Tax Documentation: If you filed taxes, you must submit your IRS Tax Return Transcript for 2015 (parent and student if both were tax filers). If you did not file taxes, parent(s) and/or students must check the appropriate boxes in Sections C and D. See <http://irs.gov> for details on obtaining a Tax Return Transcript.

F. Certification and Signature: By signing this worksheet, I (we) certify that all of information reported on this worksheet is complete and accurate. **** WARNING! If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both. ****

Student Signature (Required): _____ Date: _____

Parent Signature (Required for Dependent Students): _____ Date: _____